

61-7432/

**MEMORANDUM FOR A/Director of Central Intelligence**

**SUBJECT : Commendatory Retirement Letter**  
for [REDACTED]

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1. Attached for your signature is a commendatory letter for [REDACTED] who plans to retire from the Agency 30 September 1961 under the optional provisions of the Civil Service Retirement Act.

2. [REDACTED] who is sixty-two years old, entered on duty 12 October 1953 with the Comptroller's Office and is now Time Leave Pay Clerk, GS-5, Office of Comptroller. Prior to her Agency service, [REDACTED] served in the Women's Army Corps. She has over fifteen years of Federal service.

3. The Office of Comptroller and the Office of Security concur in the writing of this letter.

[REDACTED]

**Emmett D. Echols**  
**Director of Personnel**

**Distribution:**

- 0 & 1 - Addressee
- 1 - D/Pers
- 1 - BSD
- 1 - BCB Retirement
- 1 - BCB Reader
- 1 - Personnel File

OP/ASD [REDACTED] bap (13 September 1961)